

Position: National Programme Coordinator
Location: New Delhi
Emolument: As per industry standards and will be commensurate with the experience of the candidate.
Reporting to: Executive Director
Age: between 40- 45 years.
Language: Hindi and English fluency in reading, writing, and speaking
Education: Post Graduate Degree in Agriculture or Development Management, 10–15-year experience in extensive agricultural extension work, and agricultural product marketing.

The organization is a Social Enterprise that works with the vision of providing long-term solutions to poverty, hunger & malnutrition. Currently working in 6 states in India directly and 3 state in partnership with Private Sector for economic growth of smallholder farmers through promoting innovative and low-cost solutions and integrating them into market systems. Organisation has till date, impacted lives of more than 1.5 Million small holder households, thereby impacting the lives of more than 7 Million.

Terms of reference:

- To provide vision and leadership to translate program mission and strategy to clear and result oriented action plans for programs in India.
- To be responsible for the organisational program delivery, a mix of programs and projects in multiple geographies, providing oversight and direction to achieve intended targets and results.
- Developing promotional tools for promoting high value crops to small and marginal farmers and create vegetable product market linkages.
- To design and develop various impact studies and manage MIS system and records to document program activities.
- Deploy successful marketing campaigns and support their implementation along with the field teams.
- Making visits to the target group- the farmers in the fields and provide guidance to the field teams.
- As a part of organisational planning cycle, set organisational, team, individual program targets and undertake periodic and review of performance of teams and individuals reporting to the position.
- Help in overseeing partnerships/ liaising with different stakeholders such as supply chain, agricultural Institutes, development partners, technical agencies, and private sector.
- In consultation with the reporting officer, help in recruiting, interviewing, and selecting professionally qualified program team.
- To review the required documents and give program related approvals (including work related travel of program team, procurement, etc.), as necessary including necessary administrative tasks in a supervisory role.
- To ensure capacity building of the team for effective program management and implementation.
- To review, monitor and provide critical timely feedback to program and project teams.

- To ensure proper recordkeeping of all program related documents, incl. Documents related to grant management, and reports through the team.
- To ensure documentation and communication of the impact and reach to various internal and external stakeholders, as required to draw key lessons and knowledge from field implementation.
- To oversee the development of annual plans and budgets across India Programs, in line with the organisational planning and review cycle.

Essential Skills:

- Strong leadership, communication, and interpersonal skills, including ability to develop and communicate a common vision to diverse partners and a multi-disciplinary team.
- Thorough understanding of the rural markets in the area.
- Demonstrated ability to establish and sustain professional relationship and to work collaboratively with civil society and community-based organizations, and other donors.
- Strategic and analytical thinking with ability to develop sound plans and execute them.
- Strong organizational skills including task and time management.

Proficiency in the use of computers for: MS word, MS excel, E-mail and Internet.

Work timings: 5 days a week

Note: The appointment is an annual consultancy contract basis, can be renewed based on performance and funding availability. The candidate should be willing to travel extensively within the implementation states.

How to Apply - If you have the skills and necessary experience and are interested in this role please email your application along with detailed resume at contact@peopable.co.in (please mention the position name in subject)